Millers Creek Christian School Summer Camp Handbook

Here at Millers Creek Christian School, we want to offer a fun and safe summer option **for all children in our community and surrounding areas.**

We have classes for **Preschool children**, beginning at age 2, as well as **elementary and middle school children**, grades Kindergarten through 8th grade.

We offer **two enrollment options** to fit the need of your family.

Here, your child(ren) will enjoy crafts, daily devotions, games and activities, breakfast and snack options, swim days and water fun, field trips (Elementary and Middle school only), sweet treats, and much more!

For more information about our Mission Statement, History, Statement of Beliefs, or Non-Discrimination Policy, please visit mccslions.org!

2022

***Summer Camp 2022 Dates and Hours of Operation:***

***June 1st- July 29th***

***Monday through Friday***

***7:30 am -6 pm***

***Camp is closed the week of July 4th (July 4th-8th)***

The purpose of this handbook is to provide the rules, expectations, procedures, and any other information regarding summer camp that you will need to know.

Please take time to review this important information.

Thank you!

Drop off and Pick up

* **Elementary** campers are to be dropped off in the designated downstairs classroom. Parents **must** walk the child in and sign them in each morning.
	+ Afternoon pick up will be primarily in the same room as drop off. If the children are outside or in the gym when you arrive, there will be a sign on the door or by the sign in sheet stating their location.
* **Preschool** campers will need to be **dropped off and picked up through the classroom’s external door.** The external doors are kept locked at all times, so a parent will need to knock on the door to be let in.

Dress Code

* **Camp shirts are required for Elementary campers every day.**
* Jumpers, skirts, skorts, capris, full cut pants, and shorts are allowed. Shorts/skirts/skorts must meet at least 2 inches above the knee.
* Under wear is not to be exposed when leaning over, squatting, or participating in any activity, **at any age.**
* Appropriate footwear is very important to ensure there are no injuries while the kids are having fun. Preschoolers will have access to the playground daily (weather permitting), so closed-toed shoes are encouraged.
* Elementary campers go on a variety of trips, some of which include walking/hiking. Reminders about footwear will be sent out before a field trip if there is a specific requirement (some places require socks).
* Swimwear
	+ Girls must wear a 1-piece bathing suit or a modest 2-piece swimsuit (tankinis, NOT bikinis).
	+ It is encouraged for your child to come dressed in their swim clothes. They can wear clothes overtop (Elementary required to wear camp shirts over swimwear while dry).

Extra Clothes

* All campers need a spare outfit (including underwear) that will be kept at camp in case of emergencies.
* Preschool campers can pack a mid-morning snack, served at their teacher’s discretion.
* There are set days of the week where MCCS provides lunch for the campers. These days will be noted on the calendar ahead of time.
* Foods that are sent with the kids should not require microwaving (all campers), or refrigeration (Elementary).

Water-Related Activities

* Both age groups will participate in water activities throughout the week. These activities will be posted on the calendar ahead of time.
* Swimwear
	+ Girls must wear a **1-piece bathing suit or a modest 2-piece swimsuit** (tankinis, NOT bikinis).
	+ It is encouraged for your child to come dressed in their swim clothes with dry clothes overtop. This simply helps our staff members and ensures everyone is ready to go.

Breakfast, Lunch, and Snack

* **Our camp has the opportunity to receive snack foods that are free to us through the school system**. This is called the Summer Food Service Program (SFSP). They receive a pre-packaged food item and a juice for snack.
* These food items are pre-determined by the SFSP coordinators for us. We do not pick what we get.
	+ If you or your child do not like the food items that are provided, you may send snack or additional food items with the child to eat.
* SFSP requires us to serve snack at the same time each day, for a set amount of time. **We serve snack from 3:30-4pm each day**. We cannot start sooner or end after our set time slot.
* We will not provide breakfast for campers. They can bring their breakfast to camp and will have an opportunity to eat from 8-8:45am each morning.
* If you would like to send a medication for us to keep just in case (Benadryl, Motrin, Motion sickness, etc.), then the bottle must be labelled with their name and we will keep it in our medicine box.

Communicable Diseases

* If it is suspected that a camper has a communicable disease, the following actions will be taken:
	+ **The parent will be contacted and expected to arrange for the child to be picked up ASAP**.
	+ In the event a sick elementary camper is out of town on a field trip, the parent will be notified immediately and expected to pick the child up as soon as we arrive back at camp.
* A student with a contagious disease or intestinal virus may not attend camp until they have been given clearance to return or have been symptom free for 24 hours.
* Students must **be fever free for 24 hours** before returning to camp. A fever is
* Each child needs a bag for wet clothes and a towel labeled with their name.
* **If your child requires a life jacket (Elementary) you must provide one**. The only exception is at Smoot Park Pool where they are available to rent for $1. You may send a dollar with your child for this purpose. **If your child requires a life jacket but does not have one, they will not be allowed to swim. This is for their safety.**

Medicines

* We do have a locked medicine box and a first aid kit for each age group. If there is a basic first-aid need, we have supplies.
* **If your child requires a medication, you must fill out a medication form with the application for us to keep on file**. This form tells us the name, dosage, and frequency of the medication.

area of the summer camp classroom. If a child is missing something, they may look in the lost and found box.

* At the end of the summer, after last call, **all remaining lost and found items will be donated.**
* If a child leaves anything in their cubby or locker at the end of the summer, parents will be contacted regarding these items. They will need to be picked up ASAP.

Resolution of Problems

* In any group setting, there will be a need to resolve disagreements that arise between members of the group.
* The guidelines for solving a problem are as follows:
	+ Step One: The staff member will use an appropriate corrective action to correct the behavior.
	+ Step Two: The parents will be notified through a telephone call, sealed note, or email of the problem and ask for the parent’s assistance with the problem.
	+ Step Three: A plan will be set in place by the parent,
* If after taking these steps the problem is not resolved, the issue will be taken before the Principal to assist in a problem-solving plan.

Lice

* When a student is exposed to lice, or contracts lice, it is imperative that the lice be treated topically with an agent that kills them. It’s also imperative that the family takes precautions to eliminate the lice from the home. Students who contract lice will not be permitted to return to camp until the problem is eliminated.

Accidents

* Accident/incident forms will be completed by staff and sent home to be signed and returned by the parent, in the event of an injury.
* Disciplinary actions may be taken in the event of a child getting hurt due to breaking a rule or misusing school property.

Lost and Found, and Leftover Items

* Items found around camp that are considered lost will be kept in a box or designated

Money

* There are certain days that your child may bring cash. Some of the swimming locations will have vending areas. Campers are allowed to bring money to spend at those times. These days will be noted on the calendar.
* **We do not go into the gift shop** areas at any location. Please do not send money with your child for this.
* There are some locations that have game cards to use (Bo’s, Chuck E Cheese, etc.) **Please do not send extra cash for your child to “re-load” their card.** This is not fair for those that cannot bring extra money and we want all children to have equal opportunities for play.

Electronics and Personal Belongings

* **Electronics**, such as cell phones, hand-held games, music playing devices, etc., **are not allowed** at camp.
* Personal belongings, such as bags, life jackets, lunch boxes, coats, or toys, are the responsibility of the camper. Based on the number of campers

Camp Director, and camper to help correct the problem.

* If the problem is not resolved, the issue may be taken before the Principal to help assist with a problem-solving plan.

Bus Rules

* Elementary students will travel on the bus at least 4 days a week, in most cases. There are rules set in place to keep the campers safe while on the road.
* The campers are required **to sit in their seats facing forward.** Sitting sideways, backwards, standing, or lying down in the seat is not allowed.
* Girls are not allowed to sit with boys, unless they are siblings.
* **Open food, candy, or chewing gum is not allowed on the bus**. Water is the only permissible drink allowed on the bus.
* The campers take an active role in helping keep the bus clean. Each afternoon, they will check under their seat and around to ensure there is no trash and that nothing is left behind.

**to us to apply or does not have sunscreen, they will not be** **sprayed**.

* **Sunscreen cannot be shared between campers, unless they are siblings. Some children may have allergies to different brands of sunscreen.**
* To ensure proper application, only camp counselors will apply sunscreen to the campers

Remind App

* This summer, we are adding the Remind App to our methods of communication. Each camp group (Elementary and Pre-K) will have their own Remind group. This will allow the teachers and Camp Director to better communicate with the parents. Individual announcements will be sent out to that class group.
* You do not need to download the app to receive messages, **but you do have to join the groups in order to receive text updates.**
* Here are the links to join the groups:
	+ Elementary: <https://www.remind.com/join/mccssu>
	+ PK: <https://www.remind.com/join/pksummerc>

we have and the many places we go, it is up to the camper to keep up with their belongings.

* **Toys that are brought to camp are the responsibility of the camper and must be kept up with. If they become an issue, the camper may be asked not to bring the toy/item back.**
* **MCCS cannot be held responsible for personal items that are lost or damaged while the camper is at camp.**

Sunscreen

* Campers of all ages will take part in outdoor activities, including playground play, water days, and hikes. It is important that each child has a **can of sunscreen** with their name on it.
	+ Preschool campers’ sunscreen will stay locked up in their camp classroom when not in use. Teachers will inform the parents when they are running low.
	+ Elementary campers can keep their sunscreen in their bag, locker or cubby.
* We have a designated time each morning before the field trip to apply sunscreen**. If your child does not bring their sunscreen**