Millers Creek Christian School Summer Camp Handbook

Here at Millers Creek Christian School, we want to offer a fun and safe summer option **for all children in our community and surrounding areas.**

We have classes for **Preschool children**, beginning at age 2, as well as **elementary and middle school children**, grades Kindergarten through 8th grade.

We offer **THREE enrollment options** to fit the need of your family.

Here, your child(ren) will enjoy crafts, daily devotions, games and activities, Lunch and snack options, swim days and water fun, field trips (Elementary and Middle school only), sweet treats, and much more!

For more information about our Mission Statement, History, Statement of Beliefs, or Non-Discrimination Policy, please visit mccslions.org!

2024

THE PURPOSE OF THIS HANDBOOK IS TO PROVIDE THE RULES, EXPECTATIONS, PROCEDURES, AND ANY OTHER INFORMATION REGARDING SUMMER CAMP THAT YOU WILL NEED TO KNOW.

PLEASE TAKE TIME TO REVIEW THIS IMPORTANT INFORMATION.

THANK YOU!

***Summer Camp 2024 Dates and Hours of Operation:***

***June 3rd - July 26th***

***Monday through Friday***

***7:30 am -6 pm***

***Camp is closed the week of July 4th (July 1st - 5th)***

Drop off and Pick up

**Elementary** campers are to be dropped off in the designated downstairs classroom. Parents **must** walk the child in and sign them in each morning.

Afternoon pick up will be primarily in the same room as drop off. If the children are outside or in the gym when you arrive, there will be a sign on the door or by the sign in sheet stating their location.

**Preschool** campers will need to be **dropped off and picked up through the classroom’s external door.** The external doors are kept locked at all times, so a parent will need to knock on the door to be let in.

Dress Code

**Camp shirts are required for Elementary campers are to wear their camp shirts on Mondays, Tuesdays, Wednesdays and Fridays.**

Jumpers, skirts, skorts, capris, full cut pants, and shorts are allowed. Shorts/skirts/skorts must meet at least 2 inches above the knee.

Underwear is not to be exposed when bending over.

Appropriate footwear is very important to ensure there are no injuries while the kids are having fun. Preschoolers will have access to the playground daily (weather permitting), so closed-toed shoes are encouraged.

Elementary campers go on a variety of trips, some of which include walking/hiking. Reminders about footwear will be sent out before a field trip if there is a specific requirement (some places require socks).

**Swimwear**

Girls must wear a 1-piece bathing suit or a modest 2-piece swimsuit (tankinis, NOT bikinis).

It is encouraged for your child to come dressed in their swim clothes. They can wear clothes overtop (Elementary required to wear camp shirts over swimwear while dry).

Extra Clothes

All campers need a spare outfit (including underwear) that will be kept at camp in case of emergencies.

Breakfast, Lunch, and Snack

We do not provide breakfast for campers. They may bring their breakfast to camp and will have an opportunity to eat each morning. **Elementary campers are not allowed to eat on the school bus. Breakfast must be finished and drinks thrown away before they get on the bus.**

**Lunch is provided three days a week, Tuesday-Thursday.** The monthly calendars and weekly fliers will indicate the lunch provided that day. If your child does not like that item, they need to pack. You may also send additional items they may eat with the provided lunch.

An afternoon snack is provided each day for all campers.

**Preschool- Please do not send cans or plastic water bottles with your child.** They need a refillable water bottle, and they may have juice boxes/pouches.

Preschool campers can pack a mid-morning snack, served at their teacher’s discretion.

**Foods that are sent with the kids should not require microwaving (all campers), or refrigeration (Elementary).**

Water-Related Activities

Both age groups will participate in water activities throughout the week. These activities will be posted on the calendar ahead of time.

**Swimwear**

Girls must wear a **1-piece bathing suit or a modest 2-piece swimsuit** (tankinis, NOT bikinis).

It is encouraged for your child to come dressed in their swim clothes with dry clothes overtop. This simply helps our staff members and ensures everyone is ready to go.

Each child needs a bag for wet clothes and a towel labeled with their name.

**If your child requires a life jacket (Elementary) you must provide one**. **If your child requires a life jacket but does not have one, they will not be allowed to swim. This is for their safety.**

Medicines

We have a locked medicine box and a first aid kit for each age group. If there is a basic first-aid need, we have supplies.

**If your child requires a medication, you must fill out a medication form in addition to the application for us to keep on file**. This form tells us the name, dosage, and frequency of the medication.

If you would like to send a medication for us to keep on hand to be administered on an as needed basis (Benadryl, Motrin, Motion sickness, etc.), then the bottle must be labelled with the child’s name and we will keep it in our medicine box.

Communicable Diseases

If it is suspected that a camper has a communicable disease, the following actions will be taken:

**The parent will be contacted and expected to arrange for the child to be picked up ASAP**.

In the event a sick elementary camper is out of town on a field trip, the parent will be notified immediately and expected to pick the child up as soon as we arrive back at camp.

A student with a contagious disease (including pink-eye) or intestinal virus may not attend camp until they have been given clearance to return or have been symptom free for 24 hours.

Students must **be fever free for 24 hours**, without the help of medication.

Lice

When a student is exposed to lice, or contracts lice, it is imperative that the lice be treated topically with an agent that kills them. It’s also imperative that the family takes precautions to eliminate the lice from the home. Students who contract lice will not be permitted to return to camp until the problem is eliminated.

Accidents

Accident/incident forms will be completed by staff and sent home to be signed and returned by the parent, in the event of an injury.

Disciplinary actions may be taken in the event of a child getting hurt due to breaking a rule or misusing school property.

Lost and Found, and Leftover Items

Items found around camp that are considered lost will be kept in a box or designated

area of the summer camp classroom. If a child is missing something, they may look in the lost and found box.

At the end of the summer, after last call, **all remaining lost and found items will be donated.**

Resolution of Problems

In any group setting, there will be a need to resolve disagreements that arise between members of the group.

The guidelines for solving a problem are as follows:

*Step One*: The staff member will use an appropriate corrective action to correct the behavior.

*Step Two*: The parents will be notified through a telephone call, sealed note, or email of the problem and ask for the parent’s assistance with the problem.

*Step Three*: A plan will be set in place by the parent and Camp Director.

If after taking these steps the problem is not resolved, the issue will be taken before the Principal to assist in a problem-solving plan.

Bus Rules

Elementary students will travel on the bus 3 or more days/week. There are rules set in place to keep the campers safe while on the road.

The campers are required **to sit in their seats facing forward.** Sitting sideways, backwards, standing, or lying down in the seat is not allowed.

Girls are not allowed to sit with boys, unless they are siblings.

**Open food, candy, or chewing gum is not allowed on the bus**. Water is the only permissible drink allowed on the bus.

The campers take an active role in helping keep the bus clean. Each afternoon, they will check under their seat and around to ensure that their area is clean.

Money

**Please do not send any money with your child on a field trip for any reason. The only time they may bring cash is to purchase “concessions” from our snack cart. These days will be indicated on the weekly flier.**

Electronics and Personal Belongings

**Electronics**, such as cell phones, hand-held games, music playing devices, etc., **are not allowed** at camp. If your child brings these items to camp, they will be confiscated by a staff member and held until they are picked up by an adult.

Personal belongings, such as bags, life jackets, lunch boxes, coats, or toys, are the responsibility of the camper.

**Toys that are brought to camp are the responsibility of the camper and must be kept up with. If they become an issue, the camper may be asked not to bring the toy/item back.**

**MCCS cannot be held responsible for personal items that are lost or damaged while the camper is at camp.**

Remind App

Each camp group (Elementary and Pre-K) will have their own Remind group. This will allow the teachers and Camp Director to better communicate with the parents. Individual announcements will be sent out to that class group.

Once you download the app (from your app store), add your child’s class with the corresponding code **in order to receive text updates.**

Please check your email for information on how to join your child’s Remind App class.

Elementary Class ‘24 Code:

@83a4c7a

Pre k Summer Camp 2s & 3s

@prek2s3

Pre k Summer Camp 4s & 5s

@prek4s5s

Sunscreen

Campers of all ages will take part in outdoor activities, including playground play, water days, and hikes. It is important that each child has a **spray can of** **sunscreen** with their name on it.

Preschool campers’ sunscreen will stay locked up in their camp classroom when not in use. Teachers will inform the parents when they are running low.

Elementary campers can keep their sunscreen in their bag, locker or cubby.

We have a designated time each morning before the field trip to apply sunscreen**. If your child does not bring their sunscreen to us to apply or does not have sunscreen, they will not be** **sprayed**.

**Sunscreen cannot be shared between campers, unless they are siblings. Some children may have allergies to different brands of sunscreen.**

**Registration fee:** $40 per child to reserve your child’s position in camp

**\*April 30th is the deadline for:**

* **Registration fee to reserve spot**
* **1st week’s payment to secure your child’s position.**

**\*If your child does not attend at the end of the first week of camp, (unless you notify the office or Mrs. Sarah) your child may lose their spot!**

**Camp Enrollment Options:**

* Enrollment for MCCS students begins on March 1st and Open Enrollment for non-MCCS students begins on March 8th
* We offer three options:
  + 3 days/week - $135 weekly contract
  + 4 days/week - $180 weekly contract
  + 5 days/week - $200 weekly contract
    - $1,200 if paid in full by May 29th
    - **\*Note about paying ahead\*** If you choose to pay in advance for your child to attend MCCS Summer Camp, **you will not be able to get a refund.** We use the money to pay our workers, purchase field trips, gas, lunches, and everything else that we need to keep our summer camp running.
    - **Weekly contracts will be charged to accounts each camp week (except the week of July 1st)**
    - **Contracts can only be changed (i.e. full-time to 3 days/week) once per summer**

**Shirts:**

* ***Pre-K* campers do not require a shirt** and therefore the shirts are not included**. If you would like one, you may purchase them for $10 per shirt**.
* ***Elementary*** campers ***are required to wear their camp shirt every day we leave campus, unless told otherwise.*** They must be wearing their camp shirt to go on a field trip. **Full time campers receive 3 complementary shirts whereas 3 and 4 day a week campers will receive 1 complementary shirt.** If you would like additional shirts for your child, **you may purchase them for $10 per shirt.**
* **The money for the additional shirts must be paid by April 30th.** If we have not received the money by the time the shirts or ordered, I cannot guarantee that they will get them. **We may not order extra shirts.**

**Payment Options:**

Unfortunately, **we are no longer accepting cash payments**, but we will accept the following payment methods for Summer Camp 2024:

1. Check
2. Cashier’s check or money order
3. Online payment (via your Praxi School login).

Please notify Samantha Dean (MCCS Business Manager) if you make online payments for Summer Camp charges.

For business inquiries please contact Samantha Dean at [sdean@mccslions.org](mailto:sdean@mccslions.org), or call the school 336-838-2517.

**Additional questions:**

Please call the school office (336) 838-2517 or email Sarah Ellis (Summer Camp Director) at sellis@mccslions.org.